

# University of Houston Department of Mathematics Application for Computer Account

When completed, return this form to Jason Tibbitts in PGH 660 (x33486)

Name as you wish it to appear (in emails and such). Please print and include a full name:

Email address (required; departmental announcements will be sent here):

Is this a:

- New account – please check one:
- Graduate Student
  - Post-Doc
  - Tenure-track Faculty
  - Staff
  - Workstudy
  - Teaching/Clinical Faculty/Lecturer
  - Undergraduate Research  
- (valid for one semester)
  - Visitor/Collaborator  
- please indicate end date of visit/collaboration:  
\_\_\_\_\_

- Extension  
Extensions are valid for six months and must be submitted immediately upon account expiration.

Cougarnet ID:

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This will be your user name within the department, and must be the same as your existing Cougarnet ID. This is NOT your 7-digit peoplesoft ID.

Please print clearly and choose something you will be happy to keep for your entire stay in the department.

Applicant's signature \_\_\_\_\_

Responsible faculty or staff member:    Print name \_\_\_\_\_    Sign \_\_\_\_\_

Please note this form has two pages. It must be filled completely in order to be processed.

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ADMINISTRATIVE USE

Log:

Date received:

System admin signature:

Date closed:

Please read, initial in the boxes, print your name and sign below.

I agree to abide by UH MAPP policy 10.03.01 - Acceptable Use of Information Resources: <a href="http://www.uh.edu/af/universityservices/policies/mapp/10/100301.pdf">http://www.uh.edu/af/universityservices/policies/mapp/10/100301.pdf</a>	<input type="checkbox"/>
I agree to abide by UH SAM 07.A.06 - E-mail Retention, sections 3.1 through 3.7 and 4.1: <a href="http://www.uhsystem.edu/compliance-ethics/_docs/sam/07/7a6.pdf">http://www.uhsystem.edu/compliance-ethics/_docs/sam/07/7a6.pdf</a>	<input type="checkbox"/>
I understand that nobody will ever ask me for my password, and that any email message I receive requesting password information is always to be deleted immediately and otherwise ignored completely.	<input type="checkbox"/>
I understand that unless specifically directed otherwise by department IT personnel, I am only to enter my department access credentials into the following types of systems: a department provided desktop computer, the webmail.math.uh.edu system, or an email or secure shell client running on on a properly secured computer.	<input type="checkbox"/>
I understand that I may not let others use my computer account.	<input type="checkbox"/>
I will immediately report to IT any suspected usage of my computer account by others.	<input type="checkbox"/>
I understand that my account will be closed immediately upon my leaving the department, unless a short transition period is arranged with IT.	<input type="checkbox"/>
I will not attempt to physically connect any non-IT-managed equipment to the department network, and will instead use the university-provided wireless network.	<input type="checkbox"/>
I will not move, unplug, or otherwise attempt to modify department computing equipment (including but not limited to keyboards, mice, network cables, monitors and the CPU itself). [See note 1 below]	<input type="checkbox"/>
I understand that violation of any of the above may result in the termination of my computer access.	<input type="checkbox"/>

Copies of MAPP policies are available online at the provided URLs or are available by request.

Note 1: It is perfectly acceptable for users to attach USB and audio devices to the ports on the front of the computers.

Printed  
name

\_\_\_\_\_

Signature

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