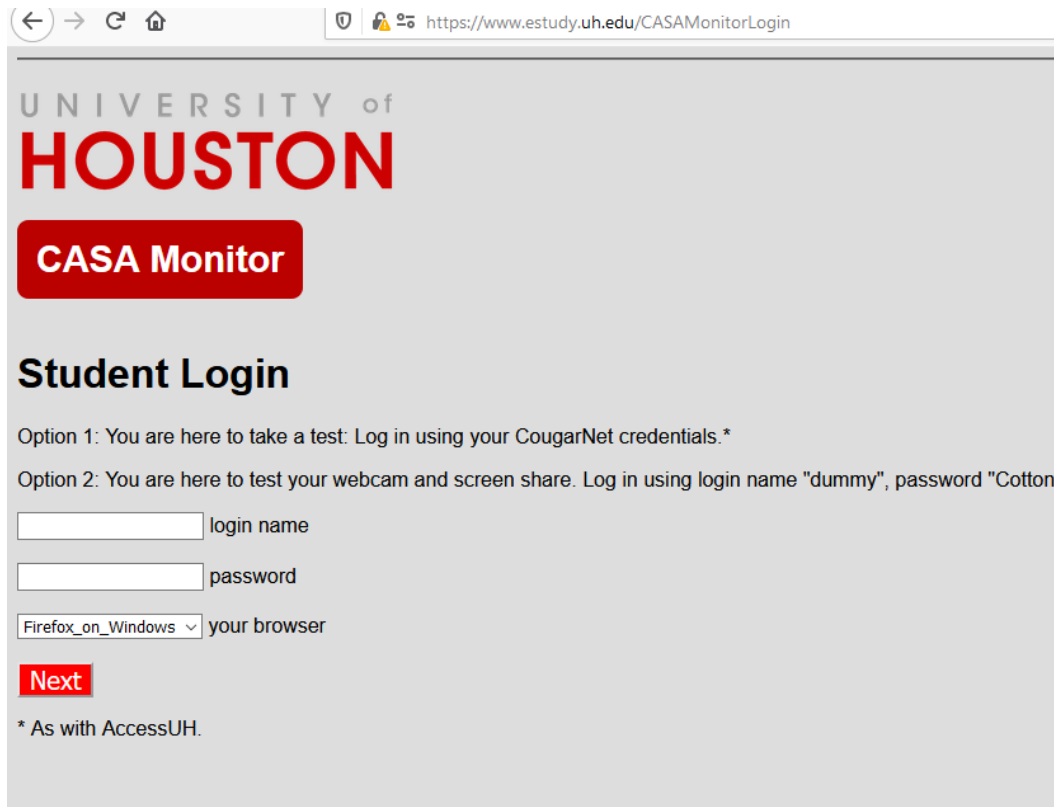


Online Exam with Stand Alone CASA Monitor Student Instructions

- 1) Read this file in full
- 2) Go to CASA Monitor to practice:
<https://www.estudy.uh.edu/CASAMonitorLogin/Home/Test>
- 3) Read this file in full again
- 4) Read the rules for taking exam with CM (another file)

Go to: monitor.casa.uh.edu



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CASA Monitor

Student Login

Option 1: You are here to take a test. Log in using your CougarNet credentials.*

Option 2: You are here to test your webcam and screen share. Log in using login name "dummy", password "Cotton"

login name

password

Firefox_on_Windows ▾ your browser

Next

* As with AccessUH.

Log in with your Cougarnet credentials.

**You will need to enter the 5digit section number on the next page.
Our section number: 15671 for 4331 and 15672 for 6312**



Please select your section here. If it is not available, type the five-digit section number in the box below.

Next

Next, read the information on the page:

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All instructions below are important.

Be sure you have the following setup:
PC or Mac computer with webcam.
IPAD, Chromebook, Cellphone, and other systems are **not supported**.
Chrome or Edge browser.
Other browsers are **not supported**.

If there's any issue during your exam, please capture a screen shot and email it, along with detail description of the error, to CASA Tech Support at courseware@uh.edu for assistance. You might want to write this email address now.

Later we will ask you to share your webcam and your screen.
If another app (say Teams) is using your webcam or screen, **you will have trouble**.
Check carefully that your webcam and screen are free.

See the start-up procedure at right.
After Step 12, and immediately before you start your exam:
1. Show your UH student ID to the webcam for 10 seconds.
2. If you are using scratch paper, show each side of each page for 10 seconds -- this is to prove they are blank.
3. If your instructor allows you to use a calculator, show the calculator for 10 seconds.

University of Houston
CASA Monitor

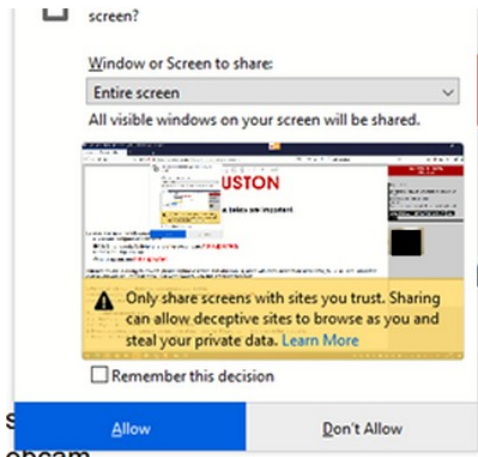
Step 1 of 12
[Redacted] Check your Student ID number (in the box at right).
A. Close all apps on your computer except for this window.
B. Close all tabs in your browser except for this one.
Next

Follow the steps – there are 12 steps.

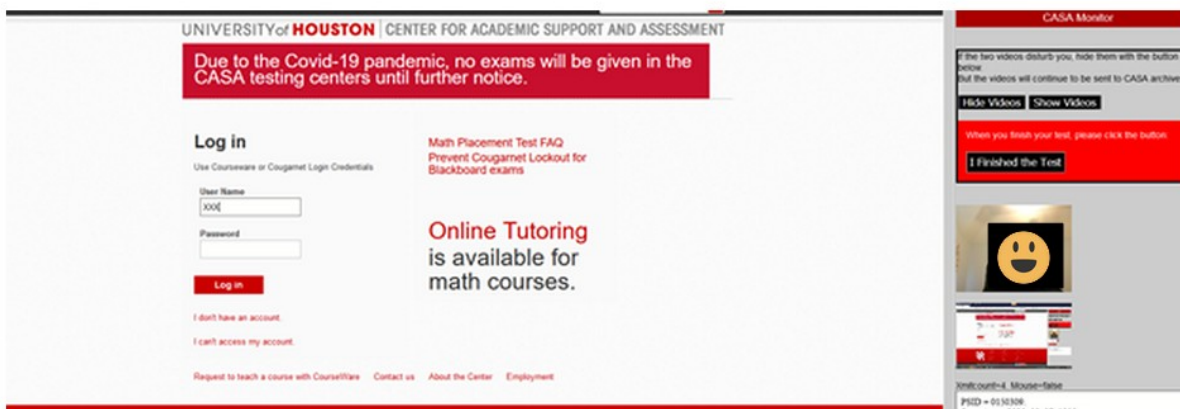
You must have a working webcam showing you and a bit of your surroundings.

You must agree to share the whole screen.

Be careful about sharing the screen - some browsers will pop up a drop down menu to find the “entire screen” option as in the image below:



AFTER STEP 12 – the CASA page will show up.



Show your ID to the camera for 10 seconds.

If you don't have a cougar ID, you can use another picture ID (Driver's License or State ID...).

If you have blank paper because you can't print the test, show the pages to the camera at this point to prove that they are blank. Show each page (back and front) for 10 seconds.

Now, you can open Gradescope webpage and log in.

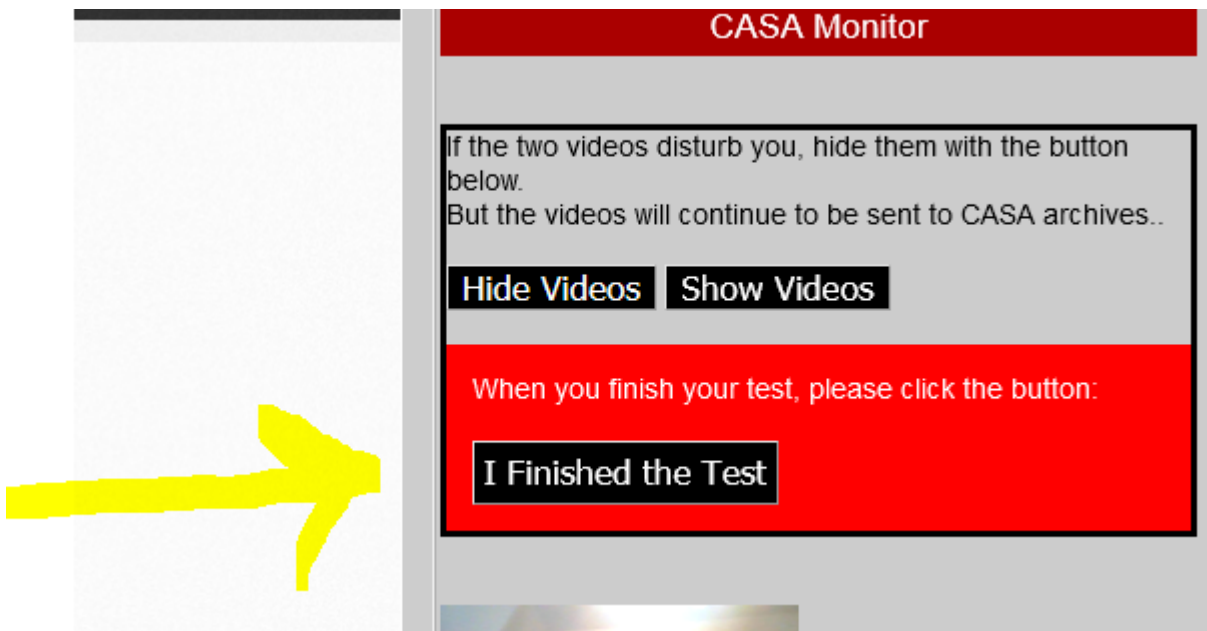
Find the test. Print it out; or work on it digitally. Webcam must show your face. See FAQ below after reading the rules.

NOTE: If your printer is in another room, show a page with a message to the webcam explaining why you're leaving the room. Get the test and come back to the desk ASAP.

Work on the problems; stay on your desk, in front of the camera.

You are not allowed to take screenshots or pictures of questions while taking the exam.

When you are done, submit your test on Gradescope. And then, click on "I finished the test" to stop the CASA monitor. Do not stop the monitor before submitting your work!



You're done with the test.

NOTE: Practice starting CM before our test on this page:

<https://www.estudy.uh.edu/CASAMonitorLogin/Home/Test>

You can check screen sharing and your webcam on this site.

If you have technical issues while using the CM there, you can email CASA tech support to get them resolved before the actual test.

