Course Syllabus

Course Number and Section: MATH 3321, 15288
Course Name: Engineering Mathematics
Instructor: James West, jdwest@math.uh.edu
Office Hours: Tues/Thurs 2:30-4:30 PM in the CASA Tutoring Center
Course Homepage: http://online.math.uh.edu/courses/math3321/index.php?page=home

Note: The information contained in this class syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Online Live Lectures: 5:30 - 7:00 pm Monday and 7:30 - 9:00 pm Wednesday. Video recordings will be posted on the course webpage. Students are required to attend BOTH live lectures each week. Students who do NOT attend either online live meeting will be required to complete an alternate assignment to replace their daily in-class grade. If you do not like your popper score from class, you can complete the alternate assignment for extra credit.

Text: Students need to purchase an Access Code from the UH bookstore to access the text and additional electronic learning materials through CourseWare at http://www.casa.uh.edu. Students are required to purchase the Access Code even if they purchase their own physical copy of the text. Please do not think of this as optional, it is impossible to pass this class without purchasing an Access Code.

Homework: Homework will be assigned each week. Multiple choice homework assignments will be submitted online using EMCF on CASA. Written homework will be collected throughout the semester. Students will submit their written homework by scanning their written work and then uploading it using the CASA website. Instructions will be given.

Daily Grades (EMCFs): Daily grades will be given in the online lectures beginning the first day of class. During the lecture time, students will log into CourseWare and answer questions using the online EMCF form.

Online Quizzes: Online quizzes will be given during the semester. You can attempt these quizzes up to 20 times, and the highest grade will be used for your score. You can access the quizzes by logging into CourseWare at http://www.casa.uh.edu.

Discussion Board Participation: There is a class discussion board located on CourseWare at http://www.casa.uh.edu. Students are expected to post a question or reply to a post once a week for your discussion board participation grade. Posts must be related to the course content to count towards your grade.
**Exams:** Proctored midterms and final exams will be given on campus in the CASA testing center. The final exam will be comprehensive. If you live outside of the Houston area, you may ask for permission to have your exams proctored at a location in your area. For more information see [http://distance.uh.edu/services/exam_proctoring.html](http://distance.uh.edu/services/exam_proctoring.html). Exams for the Fall 2014 semester will be given on the following dates:

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Exam 1: October 9 - 11
Exam 2: November 13 - 15
Final Exam: December 12 - 14
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**Grading:**

- Online Quizzes - 15%
- Homework - 15%
- Daily grades - 10%
- Exam 1 & 2 (15% each) - 30%
- Final Exam - 30%

90% and above - A
at least 80% and below 90% - B
at least 70% and below 80% - C
at least 60% and below 70% - D
below 60% - F

Notice that a portion of your grade will be determined from daily grades, which includes answering EMCF questions correctly in lecture and lab, completing the alternate assignment for that day, and participation on the discussion board.

**Whenever possible, and in accordance with 504/ADA guidelines, we will attempt to provide reasonable academic accommodations to students who request and require them.**